

# WHY CHOOSE US?



## One Stop Centre

From incorporation, to maintaining every year company compliance, we do it all for you



## Fully Online Firm

Why need to travel, when you can settle everything online all from comfort of your office / home



## In House Expertise

As Established Firm, We are Full of Experienced License Professional Ready to Serve You



## Computerized Systems

All of Our Job Flow Process Using Computerized System to Ensure its Smoothness & Accuracy

## OTHER SERVICES

- Secretarial
- Accounting
- Yayasan Under SSM Incorporation
- Yayasan Under JPM Incorporation
- Charity Body Under SSM Incorporation
- LLP Company Incorporation
- KWSP and Perkeso Registration
- Income Tax, Corporate Tax and SST
- MOF and CIDB License Registration
- Trademark and Patent Registration
- Company Image and Branding

and many more...

# MSIB

EXPERT ■ EFFICIENT ■ TRUSTED



Office : +603 9055 3341



Sales : +6012 513 4031 / 4034



ask@companysecretary.my



T3-03-03 & 04 , Menara 3,  
Lingkar Maju (Maju Link),  
Jalan Lingkar Tengah 2,  
Bandar Tasik Selatan, 57000  
Kuala Lumpur, Malaysia



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# MSIB

## ACCOUNTING & TAX SERVICES

Monthly • Quarterly • Half Yearly • Yearly Accounting

- CORPORATE TAX (**FORM C**)
- TAX ESTIMATION (**CP-204**)
- **FORM E** DECLARATION
- **FORM EA** DECLARATION
- BUSINESS TAX (**FORM B**)
- INDIVIDUAL TAX (**FORM BE**)

MSIB GROUP

# ABOUT US

Since 2016, we have been helping our clients through out their journey starting from Incorporation continuously with their need for corporate changes until they reach their peak.

Every year, ensuring their yearly compliance with Companies Act 2016 & Income Tax Act 1967 become our routine to avoid any unnecessary disturbance to their business success.

We strongly believe that the needed for **Expert, Efficient, & Trusted** compliance firm is highly desired by a successful company and we are ready to be a firm that meets those qualities.

## ACCOUNTING SERVICES

- Preparing full set of management account
- Balance sheet income statement
- Profit & loss statement
- Cash flow statement
- General ledger
- Trial balance
- Bank reconciliation
- Debtors ageing
- Creditors ageing
- Trade debtors
- Temporary MYOB subscription
- Hard and soft copy accounting report
- Disbursement
- Professional consultation on getting ready for this services

Package Available :

1. **Quarterly** accounting (every 3 months)
2. **Half yearly** accounting (every 6 months)
3. **Yearly** accounting (every 12 months)

Process Period

Quarterly/Half Yearly : 2 weeks\* for 1 month account  
Yearly : 6 weeks\* for 1 year account

# TAX SERVICES

## CORPORATE TAX (FORM C)

- Company tax registration with LHDN
- Corporate tax computation
- Form C preparation & submission to LHDN
- Soft copy of Form C
- Soft copy submission approval by LHDN
- Professional consultation on getting ready for this services

Process Period 7 - 14 Working Days

## FORM E DECLARATION

- Form E preparation & submission to LHDN
- Employer tax registration with LHDN
- CP8D preparation & submission to LHDN.
- Soft copy of Form E
- Soft copy submission approval by LHDN
- Professional consultation on getting ready for this services

Process Period 8 - 10 Working Days

## BUSINESS TAX (FORM B)

- Business tax registration with LHDN
- Form B preparation & submission to LHDN
- Soft copy of Form B
- Soft copy submission approval by LHDN
- Professional consultation on getting ready for this services

Process Period 8 - 10 Working Days

## TAX ESTIMATION (CP-204)

- CP-204 preparation & submission to LHDN
- Soft copy of Form CP-204
- Soft copy submission approval by LHDN
- Professional consultation on getting ready for this services

Process Period 3 - 5 Working Days

## FORM EA DECLARATION

- Form EA preparation & submission to LHDN
- Employee annual remuneration statement for income tax filing purposes
- Soft copy of Form EA
- Soft copy submission approval by LHDN
- Professional consultation on getting ready for this services

Process Period 5 - 7 Working Days

## INDIVIDUAL TAX (FORM BE)

- Individual tax registration with LHDN
- Form BE preparation & submission to LHDN
- Soft copy of Form BE
- Soft copy submission approval by LHDN
- Professional consultation on getting ready for this services

Process Period 3 - 5 Working Days

*\*Process period are not include waiting period after complete supporting documents & deposit payment received. It will also not include delay caused by clients from replying our queries or too many queries or changes request by clients.*

For more info, call/whatsapp us:  
**012 513 4031 | 012 513 4034**