

# WHY CHOOSE US?



## One Stop Centre

From incorporation, to maintaining every year company compliance, we do it all for you



## Fully Online Firm

Why need to travel, when you can settle everything online all from comfort of your office / home



## In House Expertise

As Established Firm, We are Full of Experienced License Professional Ready to Serve You



## Computerized Systems

All of Our Job Flow Process Using Computerized System to Ensure its Smoothness & Accuracy

## OTHER SERVICES

- Secretarial
- Accounting
- Yayasan Under SSM Incorporation
- Yayasan Under JPM Incorporation
- Charity Body Under SSM Incorporation
- LLP Company Incorporation
- KWSP and Perkeso Registration
- Income Tax, Corporate Tax and SST
- MOF and CIDB License Registration
- Trademark and Patent Registration
- Company Image and Branding

and many more...

# MSIB

EXPERT ■ EFFICIENT ■ TRUSTED



Office : +603 9055 3341



Sales : +6012 513 4031 / 4034



ask@companysecretary.my



T3-03-03 & 04 , Menara 3,  
Lingkar Maju (Maju Link),  
Jalan Lingkar Tengah 2,  
Bandar Tasik Selatan, 57000  
Kuala Lumpur, Malaysia



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# MSIB

## YAYASAN INCORPORATION SERVICES

- NEW FOUNDATION (YAYASAN) UNDER SSM
- NEW CHARITY BODY UNDER SSM
- NEW FOUNDATION (YAYASAN) UNDER JPM

MSIB GROUP

# ABOUT US

Since 2016, we have been helping our clients through out their journey starting from Incorporation continuously with their need for corporate changes until they reach their peak.

Every year, ensuring their yearly compliance with Companies Act 2016 & Income Tax Act 1967 become our routine to avoid any unnecessary disturbance to their business success.

We strongly believe that the needed for **Expert, Efficient, & Trusted** compliance firm is highly desired by a successful company and we are ready to be a firm that meets those qualities.



## What You Will Get For Company Secretary Fees?

- ✓ Company Secretary Appointment
- ✓ Register Address Rental Fees
- ✓ Safekeeping the Co. Minute & Register Book
- ✓ Maintaining the Co. Beneficiary Ownership Record
- ✓ Maintaining the Co. Compulsory Record Under AMLA
- ✓ Receive & Response Notice or Letters from SSM
- ✓ Co.Secretary or His/her Representative Present at Registered Office
- ✓ Yearly Reminder
- ✓ Manage Use of the Co. Comman Seal (if any)



## NEW FOUNDATION (YAYASAN) UNDER SSM

- 2x Official name search
- Unlimited unofficial name search
- 4 board of trustees and members
- 4x client screening under AMLA
- Application through MyCoID systems
- Application paperwork preparation & lodgement to SSM/Minister
- Constitution preparation & lodgement to SSM/Minister
- Signing documents by the company secretary
- Constitution stamping payment at LHDN
- Registration payment to SSM
- Multiple query reply, discussion, follow-up with SSM/Minister
- Name approval certificate by the Minister
- Certificate of incorporation
- 2x BOT resolution to open a bank account
- 2x BOT resolution to open an online banking
- 3x Yayasan complete set documents
- First BOD meeting (paper)
- Preparing, Maintaining & book keeping of minute & register book
- Professional consultation on this service application

Process Period **2 - 3 Months**



For more info, call/whatsapp us:  
**012 513 4031 | 012 513 4034**



## NEW CHARITY BODY UNDER SSM

- 2x Official name search
- Unlimited unofficial name search
- 4 board of trustees and members
- 4x client screening under AMLA
- Application through MyCoID systems
- Application paperwork preparation & lodgement to SSM
- Constitution preparation & lodgement to SSM
- Signing documents by the company secretary
- Constitution stamping payment at LHDN
- Registration payment to SSM
- Multiple query reply, discussion, follow-up with SSM
- Certificate of incorporation
- 2x BOT resolution to open a bank account
- 2x BOT resolution to open an online banking
- 3x charity body complete set documents
- Preparing, Maintaining & book keeping of minute & register book
- Professional consultation on this service application

Process Period **15 Working Days**



## NEW FOUNDATION (YAYASAN) UNDER JPM

- 2x Official name search
- Unlimited unofficial name search
- 2 yayasan founder
- 4 board of trustees and members
- Application paperwork preparation & lodgement to JPM/Minister
- Constitution preparation & lodgement to JPM/Minister
- Bankruptcy search at MDI
- Constitution stamping payment at LHDN
- Multiple query reply, discussion, follow-up with JPM/Minister
- Certificate of incorporation
- 2x BOT resolution to open a bank account
- 2x BOT resolution to open an online banking
- 3x Yayasan complete set documents
- Comman seal
- Professional consultation on this service application

Process Period **7 - 8 Months**